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SR-91-92-34 (FPC)

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FACULTY PERSONNEL COMMITTEE
Recommendation

SR-91-92-34 (FPC)

To approve the attached "Recommendations for Vice President of Academic Affairs" procedures.

FACULTY SENATE PRESIDENT:

APPROVED
BY SENATE: Robert Sawney DATE: 11/21/91

DISAPPROVED
BY SENATE: _____ DATE: _____

UNIVERSITY PRESIDENT:

APPROVED: _____ DATE: _____

DISAPPROVED: [Signature] DATE: _____

COMMENTS:

Reference SR-90-91-(85)237 (FPC). Amended on the Senate floor.

SR-91-92-34 (FPC)

Recommendations for Vice President of Academic Affairs

The search process for a vice president of academic affairs vacancy will be initiated by the university president.

Committee Composition

The search committee composition for vice president of academic affairs should be as follows:

- 1 representative from the Council of Deans,
- 1 faculty representative from each college to be elected by the faculty, and 1 representative from the library staff to be elected by the library staff,
- 1 representative from the Council of Chairs,
- 1 vice president appointed by the president,
- 1 staff member appointed by Staff Council,
- 1 non-classified staff member from among the academic offices, appointed by the president,
- 1 representative from the Faculty Senate,
- 1 Affirmative Action Representative,
- 1 at large administrator appointed by the president,
- 1 graduate student appointed by the GSC, and
- 1 undergraduate student appointed by SGA.

Two community members, appointed by the president, may be included.

Committee Chair

The committee, once convened by the president, will elect a chair.

Committee's Role

The committee's role in the search process is the initial wording and placement of advertising, initial screening of applications, screening of candidates, providing an opportunity for faculty to meet with candidates, collecting feedback from various meetings with candidates, and recommending to the president a candidate for hiring. If the committee forwards more than one candidate's name, the slate should be ranked in order of preference.

Other Procedures

All searches for a vice president of academic affairs shall be conducted when classes are in session during spring and fall terms to permit greatest faculty and student involvement. If vacancies occur between class sessions, interim appointments could be made until the committee completes its search.

At least two candidates will be interviewed. Internal candidates will be judged by the same criteria as external candidates. No special preference will be granted to internal candidates. The committee, also, will not be compelled to interview internal candidates (unless the internal candidate is one of the two determined to be best qualified to fill a position).